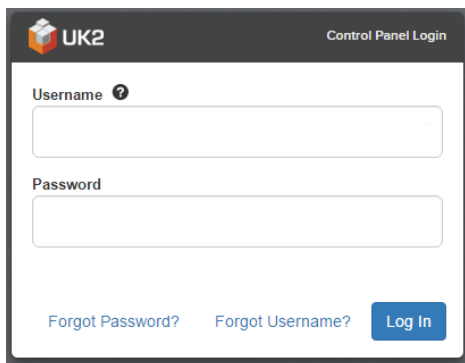


# CHI - How To Update Card Details

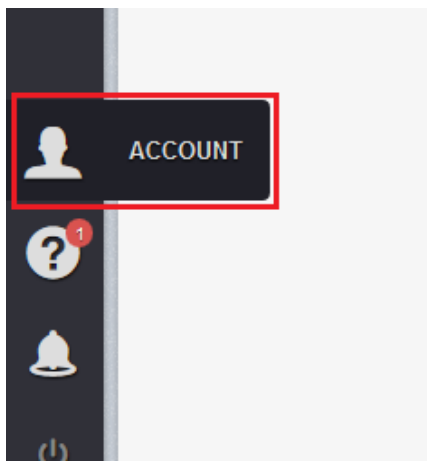
You can update your card details through CHI interface:

1. Go to <https://chi.uk2.net/>
2. Login into your account:

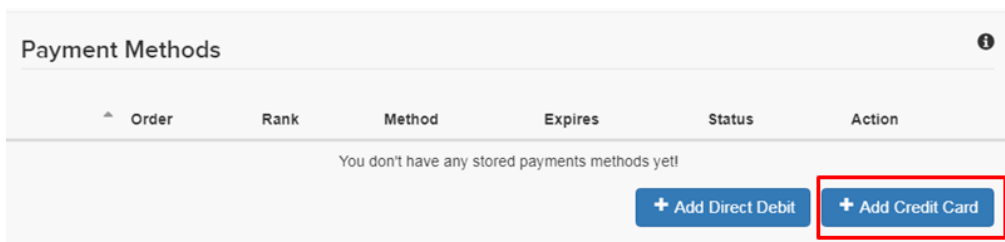


The image shows the UK2 Control Panel Login interface. It features a dark header with the UK2 logo and the text 'Control Panel Login'. Below the header, there are two input fields: 'Username' and 'Password'. At the bottom of the form, there are three links: 'Forgot Password?', 'Forgot Username?', and a blue 'Log In' button.

3. Go to the account section, this will be in the bottom left of the new screen



4. Inside the admin section you need to go to the Payments & Billing tab
5. Inside the Payments & Billing tab you have the option to Add Credit Card (or Debit Cards) or to Add Direct Debit.



6. Please select Add Credit Card then complete the form below:

New Card Details ✕

🔒 Your card will not be charged. We do a pre-authorisation to verify that it is a genuine card ✕

Payment Reference: **6491936150713116807**

Amount: **0.01 GBP**

**Credit / Debit card**

Card Number

Expiry Date  /  /

Card Security Code

Issue Number  (if Available)

CONTINUE

Cancel

If you have a card listed then next to it under the Action area there will be the options to edit it or delete it. The edit option is to change the active status and alias not change the card itself. (Due to the security methods to protect the card details you can not edit it there)

Status	Action
Active	<span style="color: red; font-weight: bold; margin-right: 10px;">Edit Delete</span> <input style="width: 30px; height: 20px; border: 1px solid #ccc;" type="button" value="✎"/> <input style="width: 30px; height: 20px; border: 1px solid #ccc;" type="button" value="✕"/>

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